



**OFFICE USE ONLY:**

**Date of Approval:** \_\_\_\_\_

**Renewal Date:** \_\_\_\_\_

**REQUEST FOR CURBSIDE EXEMPTION**

Collection of household garbage and recycling “at the house” in lieu of curbside pickup may be granted at the direction of the Environmental/Public Works Director or his/her designee when due to a disability, medical limitation or senior citizen. The Curbside Exemption must be renewed every two (2) years to ensure accuracy of the program. The applicant will be notified, by phone or in writing, by the Environmental/Public Works Solid Waste Division if the request has been approved or denied within 30 days of receipt of the application.

Please complete the following information and return in person or by mail to: City of Roswell Environmental/Public Works Department, 38 Hill Street, Suite 235, Roswell, GA 30075. If you have questions about this service, please contact the Solid Waste Division at 770-641-3961.

Date: \_\_\_\_\_ Applicant Phone #: \_\_\_\_\_

Applicant Name: \_\_\_\_\_ Email Address: \_\_\_\_\_

Property Owner’s Name: \_\_\_\_\_ Phone #: \_\_\_\_\_

Address: \_\_\_\_\_  
(Street, City, State, Zip Code)

**PLEASE CHECK THE FOLLOWING REASON(S) FOR THE CURBSIDE EXEMPTION REQUEST:**

**DISABILITY ( )      MEDICAL ( )      SENIOR CITIZEN ( )**

Number of people residing in your household: \_\_\_\_\_.

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Age(s) of people residing in your household: \_\_\_\_\_, \_\_\_\_\_, \_\_\_\_\_, \_\_\_\_\_, \_\_\_\_\_ (if applicable)

I hereby certify that there is no other resident in my household capable of placing the sanitation or recycling cart curbside for collection: \_\_\_\_\_ (initial here)

**For Disability/Medical/Senior Citizen please attach the following:**

- A physician's statement or certification verifying that you are physically unable to take the garbage and recycling containers to the curb;
- No other resident of the household is capable of placing the container curbside for collection;
- Proof of age (minimum 65 years old) is required with a driver's license, birth certificate or other official document showing proof of age; a copy for all people residing in your household is required;
- The amount billed will remain at the current standard rate per month of \$18.05 (maximum of two 50-gallon containers). Premium service (maximum of four 50-gallon containers) in the amount of \$29.05 per month is also available.

\_\_\_\_\_  
Signature of Applicant

\_\_\_\_\_  
Date

City of Roswell Approval:

Approved by: \_\_\_\_\_ Date: \_\_\_\_\_

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**RIGHT OF ENTRY ON PRIVATE PROPERTY  
FOR CURBSIDE EXEMPTION RESIDENTIAL SANITATION SERVICES**

Property Address:

\_\_\_\_\_  
(Street, City, State, Zip Code)

\_\_\_\_\_  
Printed Name (Owner or Tenant)

**Right of Entry**

I certify that I am the owner or an owner's authorized agent of the property described above. I grant, freely and without coercion, the right of access and entry to said property to the City of Roswell Environmental/Public Works Department, Solid Waste Division, including but not limited to each of their agents, contractors and subcontractors solely for the purpose of the removal of curbside or at house collection of residential garbage, recycling and/or yard waste.

**Hold Harmless**

I agree to indemnify and hold harmless the City of Roswell and any of their agents, contractors and subcontractors, for damages, either to the above-described property or to persons situated thereon due to normal activities of collection and removal of wastes as described above. However, damages resulting from actions outside those necessary for waste collection are not waived. No claim for damage shall be paid for any claim waived herein and any other claims shall be submitted to the City of Roswell for review and assessment.

I forever release, discharge and waive any action, either legal or equitable, that might otherwise arise from the collection of residential garbage, recycling and/or yard waste at this location.

By signing this document, (I/we) certify that (I/we) (am/are) the owner of this property and/or that (I/we) (am/are) authorized to sign this right of entry and agree to its terms.

For the consideration and purposes set forth herein, I hereby acknowledge by my dated signature below:

Signed this \_\_\_\_\_ day of \_\_\_\_\_, 20 \_\_\_\_\_.

\_\_\_\_\_  
Signature

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**TITLE:** Residential Curbside Exemption Policy  
**BY:** Director of Environmental/Public Works  
**CONTACT:** Environmental/Public Works Solid Waste Division  
**REVISED EFFECTIVE DATE:** August 2018

1. **PURPOSE:** This policy describes the procedure of applying for a curbside exemption of residential sanitation service, the eligibility requirements, costs and volume limitations to be placed at the house.
2. **GENERAL:** The City of Roswell Solid Waste Division allows for curbside exemption of sanitation services (household garbage and recycling) and will provide “at the house” pickup at the standard rate for senior citizens, disabled citizens and certain medical reasons when there is no other able-bodied resident living in the home.
3. **ELIGIBILITY REQUIREMENTS:** Citizens who apply for the curbside exemption must submit documentation from a doctor for medical and disability exemptions and senior citizens must submit an official proof of age document along with the Request for Curbside Exemption form.
  - A. Disability and Medical Requirements for Curbside Exemption:**
    1. A doctor’s certification stating you are physically unable to take the garbage and recycling containers to the curb;
    2. Fill out and submit a Request for Curbside Exemption form.
  - B. Senior Citizen Requirements for Curbside Exemption:** All City of Roswell citizens age 65 and above are eligible to apply for “at the house” pickup by submitting the following:
    1. A Driver’s license, birth certificate or other legal document showing proof of age;
    2. Fill out and submit a Request for Curbside Exemption form.
4. **COST** for Disabled, Medical, or Senior citizens service will remain at the standard rate of \$18.05 per month (maximum of two (2) 50-gallon containers) or premium service at the rate of \$29.05 per month (maximum of four (4) 50-gallon containers) for household garbage.
5. **INSTRUCTIONS TO APPLY FOR CURBSIDE EXEMPTION SERVICE:** To apply for exemption of curbside sanitation services citizens need to contact the Solid Waste Division at 770-641-3961 to receive a Request for Curbside Exemption form by mail or e-mail. Upon completion of the Curbside Exemption and Right of Entry forms, they should be returned or mailed to the Environmental/Public Works Department at 38 Hill Street, Roswell, GA 30075 along with the required documentation. The applicant will be contacted by phone informing them of the curbside exemption start date or the reason the application was denied.

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6. **RENEWAL FOR CURBSIDE EXEMPTION SERVICE PROCESS:** Curbside Exemption Services are renewed every two (2) years from the date of application approval. Applicants will be contacted by the Solid Waste Division to complete the required forms. If your circumstances change, please notify the Solid Waste Division as soon as possible so changes and/or updates can be made.
  
7. **RIGHT OF ENTRY FOR CURBSIDE EXEMPTION FOR RESIDENTIAL SANITATION SERVICES:** All applicants who apply for curbside exemption shall submit the Right of Entry Form with their application. This form states that the property owner and/or occupant applying for curbside exemption will allow City employees, City contractors and their equipment to enter onto the property to provide at the house service. Property owners/occupants agree to indemnify and hold harmless whatsoever to the property within reasonable justification. Citizens should contact the City of Roswell Solid Waste Division at 770-641-3961 for additional information and details.

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