



**CITY OF ROSWELL DEPARTMENT OF TRANSPORTATION
REQUEST FOR PATH AND/OR ROAD CONNECTION FOR USE
BY PERSONAL TRANSPORT VEHICLES (PTVs)**

LOCATION OF REQUESTED CONNECTION

Street/Road_____

What is the trip origin (i.e. residence, school)_____

What is the trip destination (i.e. residence, school)_____

Comments/
Suggestions_____

Attach Maps and/or sketches showing the potential connection(s).

Thank you for your request/ suggestion. All are greatly appreciated.

REQUESTOR

Printed Name_____

Address_____

Contact E-mail_____

Subdivision/Neighborhood)_____

Are you a Home Owners Association (HOA) Representative? (Y/N)_____

HOA Title (if applicable)_____

Signature/Date:_____

Mail or drop off the form here:
Roswell Department of Transportation
38 Hill Street
Suite 235
Roswell, GA 30075

Or, submit electronically to transcustomerserviceteam@roswellgov.com

Additional Process Information

- State Routes (paths or crossings) may require Georgia Department of Transportation (GDOT) approval.
- New Paths and Designated crossings will be identified on the City of Roswell Department of Transportation Web site as they are designated as such by the Mayor and City Council.
- Request will be forwarded to the City Traffic Engineer and the Roswell Police Department. O.C.G.A.40.6.365 requires the [City] local authorities governing body and the law enforcement agency with primary traffic jurisdiction to determine that the street or roadway segment requested is suitable to safely accommodate both regular vehicular traffic and personal transportation vehicles and be governed by OCGA 40-6-368 or if a more detail development plan is required.
- If it is determined that the requested path is suitable the request will be scheduled for the City Council for consideration for designation as per City Ordinance.
- A written notice will be provided as to the City's determination.
- If a more detail development plan is required the Transportation Department will take the request under advisement among other requests for potential inclusion in the City Transportation Master Plan Update.
- Requests that require construction are subject to available funding, constructability, and approval by the Roswell Department of Transportation (RDOT), Mayor and City Council.

FOR DEPARTMENT USE ONLY:

Date Received _____
Sent to RDOT _____ Sent to RPD _____
Action: _____ Action: _____
Date Reviewed _____ Date Reviewed _____

Action:

Not Recommended

No, requested path does not conform to safety and/or transportation requirements _____ (Initial)
Comments: _____

Recommended

Forward to Transportation Administration for scheduling for City Council Designation _____ (initial) or,
Forward to Transportation Planning for consideration for potential inclusion on Transportation project list with
comments (attach request and additional review material if any).
