

WIRELESS FACILITY APPLICATION

Applicant:		Date:	
Address:			
Contact:		Phone:	
Please provide the following information on the site plan, architectural rendering, or separate document as needed:			
Item			Check When Complete
1.	Height of tower.		<input type="checkbox"/>
2.	Proximity to residential structures and residential district boundaries.		<input type="checkbox"/>
3.	Nature of uses on adjacent property.		<input type="checkbox"/>
4.	Surrounding topography, tree coverage, and foliage.		<input type="checkbox"/>
5.	Design of the facility, with particular reference to design characteristics which have the effect of reducing or eliminating visual obtrusiveness.		<input type="checkbox"/>
6.	Proposed ingress and egress.		<input type="checkbox"/>
7.	Availability of suitable existing towers, other structures, or alternative technologies (microcells) not requiring the use of tower or structures.		<input type="checkbox"/>
8.	Demonstrated need for the telecommunications facility at the specified site.		<input type="checkbox"/>
9.	Participation in the City of Roswell Master Siting Plan, as amended, and utilization of sites identified by such plan.		<input type="checkbox"/>
10.	Inventory of applicant's existing wireless facilities with the City of Roswell and within one half mile radius surrounding the city limits, including address, coordinates, colocation usage or capabilities, and any special design features.		<input type="checkbox"/>
11.	Documentation certified by an experienced radio frequency engineer delineating coverage and propagation zones, including type of antenna, mounting location, band use, and co-location capabilities. Also, the documentation should include the "Area of Coverage" and "Radio Frequency Goals" and clarification of whether the site is for coverage or capacity.		<input type="checkbox"/>
12.	Accessory structure to be utilized including dimensions and external facade.		<input type="checkbox"/>
13.	On-site and adjacent land uses.		<input type="checkbox"/>
14.	Zoning of subject tract, adjacent tract, and property across the street.		<input type="checkbox"/>
15.	Proximity to historic sites or corridors.		<input type="checkbox"/>
16.	Proximity to scenic corridors.		<input type="checkbox"/>
17.	Parking.		<input type="checkbox"/>
18.	Legal description of parent tract and parcel to be leased.		<input type="checkbox"/>
19.	Setback distance between the proposed facility and the nearest residential unit or residential use structure.		<input type="checkbox"/>
20.	Structural analysis, if attaching to an existing structure.		<input type="checkbox"/>

21.	Landscaping shall be designed in such a way as to preserve existing mature growth and to provide in the determination of the Community Development Department, a suitable buffer of plant materials that mitigate the view of the facility and accessory structure from surrounding property.	<input type="checkbox"/>
22.	\$1000 application fee (to offset the cost associated with processing the application). In addition, applicant's shall be responsible for independent engineering costs incurred by the city which exceed the application fee, but shall be capped at no more than an additional \$300 dollars. In the event a rezoning or variance application is required an additional fee shall be charged.	<input type="checkbox"/>
Lease Application:		
1.	A lease application fee in the amount of \$250.00 shall be submitted with three signed copies of the lease.	<input type="checkbox"/>
2.	The lease should be submitted to the Community Development Department with the following information:	<input type="checkbox"/>
a.	A description of the facility or other equipment proposed on City property.	<input type="checkbox"/>
b.	A description of the City property.	<input type="checkbox"/>
c.	The location(s) of existing facilities or other equipment upon the City property.	<input type="checkbox"/>
d.	The location and source of electric and other utilities required for installation and operation of the facility.	<input type="checkbox"/>
e.	Accurate drawings of sufficient specificity to analyze aesthetic impacts of the proposed use.	<input type="checkbox"/>
f.	Information verifying whether the applicant intends to provide cable service, video dialtone service or other video programming service from the facility, and sufficient information to determine whether such service is subject to cable franchising.	<input type="checkbox"/>
g.	A landscape bond in the amount of 100% of the estimated cost of replacement of the landscaping.	<input type="checkbox"/>