

Community Development  
 Building & Permitting Development  
 38 Hill Street, Suite G-30  
 Roswell, GA 30075  
 770-641-3780  
[www.roswellgov.com](http://www.roswellgov.com)

|                        |
|------------------------|
| Application No.: _____ |
| Taken In By: _____     |
| Office use only        |

NEW

ALTERATION

| BUILDING PERMIT APPLICATION   |   |   |  |
|---|---|---|--|
| <input type="checkbox"/> Single-Family  |   | <input type="checkbox"/> Multi-Family           |  |
| <input type="checkbox"/> Commercial   |   |   |  |
| Trades to add:  | <input type="checkbox"/> Electrical     | <input type="checkbox"/> Plumbing               | <input type="checkbox"/> Mechanical        |
| Will you need to add:   | <input type="checkbox"/> Temporary Pole | <input type="checkbox"/> Electric Meter Release | <input type="checkbox"/> Gas Meter Release |
| PROJECT DESCRIPTION   |   |   |  |
| Job Site Address:   |   |   | Suite:                                     |
| Project Description:  |   |   |  |
| <b>Estimate Value (Labor and Materials):</b>  |   |   |  |
| Building Height: _____ Ft.  | # of Floors: _____                      | Subdivision: _____                              |  |
| Total Area: _____ Sq. Ft.   | # of Bedrooms: _____                    | Lot Number: _____                               |  |
| CONTACTS  |   |   |  |
| <b>Property Owner</b>   | Name:                                   |   |  |
|   | Address:                                |   |  |
|   | City:                                   | State:  | Zip:                                       |
| <b>Contractor</b>   | Name:                                   |   | License No:                                |
|   | Company:                                |   | License No:                                |
| <b>Exemption Claimed (attach affidavit)</b><br><input type="checkbox"/>   | Address:                                |   |  |
|   | City:                                   | State:  | Zip:                                       |
|   | Phone:                                  |   | E-mail:                                    |
|   |   |   |  |
| <b>Plan Review Contact</b>  | Name:                                   |   |  |
|   | Phone:                                  | E-mail:   |  |
| <b>Applicant</b>  | Name:                                   |   |  |
|   | Phone:                                  | E-mail:   |  |
| <p><i>Notice: No changes shall be made from that which is stated in this application, or in attached plans and specifications, except by submitting a revised application, plans and/or specifications and receiving approval of the Chief Building Official for such change. Granting of a permit shall not be construed as a permit for or an approval of any violation of the Building Code or any other state or local law regulating construction or the performance of construction. I hereby certify that I have read and examined this application and the information provided herein is true and correct. I further certify that all construction will comply with the building codes in effect at the time of permit issuance.</i></p> |   |   |  |
| Signature of Applicant  |   |   | Date                                       |