

**CITY OF ROSWELL, GEORGIA**  
**CLASSIFICATION SPECIFICATION**

<b>Code:</b>	<b>E630 PT</b>
<b>FLSA:</b>	<b>N</b>
<b>WC:</b>	<b>9403</b>
<b>PG:</b>	<b>502</b>
<b>EEO:</b>	<b>8</b>

**CLASSIFICATION TITLE: REFUSE COLLECTOR (PART-TIME)**

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**PURPOSE OF CLASSIFICATION**

The purpose of this classification is to collect garbage and yard trash on an assigned route. This position is part-time with up to 29 hours per week.

**ESSENTIAL FUNCTIONS**

**The following duties are normal for this position. The omission of specific statements of the duties does not exclude them from the classification if the work is similar, related, or a logical assignment for this classification. Other duties may be required and assigned.**

Collects garbage and yard trash from residential homes or businesses; ensure complete removal of all acceptable garbage or trash; replaces garbage bins and places in appropriate location.

Follows safety procedures, utilizes safety equipment, and monitors work environment to ensure safety of employees and other individuals.

Collects miscellaneous items at requested sites and disposes of material appropriately.

Receives and responds to customer questions and complaints regarding problems pertaining to refuse; reports questions and complaints to direct supervisor.

Operates packer on garbage truck or other tools as necessary to complete essential functions, to include the use of shovels, pitchforks, yard rakes, and brooms.

Cleans garbage truck daily to ensure sanitary working vehicle; removes litter from interior and washes down exterior.

Communicates with supervisor, employees, the public, and other individuals as needed to coordinate work activities, review work status, exchange information, or resolve problems; responds to requests for service or assistance.

Prepares or completes time cards or other documents.

**ADDITIONAL FUNCTIONS**

Performs other related duties as required.

**MINIMUM QUALIFICATIONS**

High School diploma, GED, or any equivalent combination of education, training, and experience which provides the requisite knowledge, skills, and abilities for this job.

## PERFORMANCE APTITUDES

**Specific Knowledge, Skills, or Abilities:** Requires the ability to retain information regarding specific instructions for garbage or trash pick up.

**Data Utilization:** Requires the ability to compile, assemble, copy, record, and/or transcribe data according to a prescribed schema or plan. Includes judging whether readily observable functional, structural, or compositional characteristics are similar to or divergent from prescribed standards, procedures or routines.

**Human Interaction:** Requires the ability to exchange information for the purpose of clarifying details within well-established policies, procedures and standards.

**Equipment, Machinery, Tools, and Materials Utilization:** Requires the ability to operate, maneuver and/or control the actions of equipment, machinery, tools, and/or materials used in performing essential functions.

**Verbal Aptitude:** Requires the ability to utilize a wide variety of reference data and information.

**Mathematical Aptitude:** Requires the ability to perform addition and subtraction. May include counting, recording of counts, and basic measuring.

**Functional Reasoning:** Requires the ability to carry out instructions furnished in written, oral, or diagrammatic form. Involves semi-routine standardized work with some latitude for independent judgment concerning choices of action.

**Situational Reasoning:** Requires the ability to exercise judgment, decisiveness and creativity in situations involving a variety of generally pre-defined duties, which are often characterized by frequent change.

## ADA COMPLIANCE

**Physical Ability:** Tasks require the regular and sustained performance of moderately physically demanding work, typically involving some combination of climbing and balancing, stooping, kneeling, crouching, and crawling, and that generally involves lifting, carrying, pushing, and/or pulling of moderately heavy objects and materials (must be able to lift up to 100 pounds).

**Sensory Requirements:** Some tasks require the ability to perceive and discriminate colors or shades of colors, sounds, odor, texture, and visual cues or signals. Some tasks require the ability to communicate orally.

**Environmental Factors:** Performance of essential functions may require exposure to adverse environmental conditions, such as dirt, dust, pollen, odors, wetness, humidity, rain, fumes, temperature and noise extremes, machinery, traffic hazards, bright/dim lights, animal/human bites, or rude/irate customers.

*The City of Roswell is an Equal Opportunity Employer. In compliance with the Americans with Disabilities Act, the City will provide reasonable accommodations to qualified individuals with disabilities and encourages both prospective and current employees to discuss potential accommodations with the employer.*