

CITY OF ROSWELL, GEORGIA
CLASSIFICATION SPECIFICATION

Code:	FR66
FLSA:	N
WC:	7704
PG:	505
EEO:	3

CLASSIFICATION TITLE: FIRE HYDRANT INSPECTOR

PURPOSE OF CLASSIFICATION

The purpose of this classification is to perform technical work in the inspection and maintenance of all new and existing fire hydrants within the City.

ESSENTIAL FUNCTIONS

The following duties are normal for this position. The omission of specific statements of the duties does not exclude them from the classification if the work is similar, related, or a logical assignment for this classification. Other duties may be required and assigned.

Services and inspects new and existing fire hydrants; flushes out fire hydrants on a periodic basis; cleans, greases, and paints hydrants; removes shrubbery or other items blocking access to hydrant.

Conducts water flow test to determine water pressure; completes flow test charts; notifies Fire Marshall of any problems encountered; reports out of service hydrants.

Performs record keeping regarding hydrants; prepares out-of-service hydrants and low water pressure reports; records service done on each hydrant.

Updates hydrant map to reflect accessible, in service, or new hydrants.

Operates a personal computer, printer, calculator, copier, fax machine, phone system, and other equipment as necessary to complete essential functions.

ADDITIONAL FUNCTIONS

Performs other related duties as required.

MINIMUM QUALIFICATIONS

High school diploma or GED; one to two years with general work experience in water flow or water line repair with knowledge and experience in using hand tools and/or small power tools; or any combination of education, training, and experience that provides the required knowledge and skills is acceptable. Must possess a valid State of Georgia driver's license.

PERFORMANCE APTITUDES

Specific Knowledge, Skills, or Abilities: Must be able to learn, comprehend, and apply all city or departmental policies, practices, and procedures necessary to function effectively in the position. Must have knowledge of construction, operation, and maintenance of fire hydrants and water main system. Must have knowledge of the

geography of the City and the location of streets, principal buildings, streets, and fire hydrants. Must have the ability to read City maps, hydrant maps, and preparing reports and records. Must have skill in using water flow test equipment.

Data Utilization: Requires the ability to determine, calculate, tabulate, or summarize data/information. Includes performing subsequent actions in relation to these computational operations.

Human Interaction: Requires the ability to exchange information for the purpose of clarifying details within well established policies, procedures and standards.

Equipment, Machinery, Tools, and Materials Utilization: Requires the ability to operate, maneuver and/or control the actions of equipment, machinery, tools, and/or materials used in performing essential functions.

Verbal Aptitude: Requires the ability to utilize a wide variety of reference and descriptive data and information.

Mathematical Aptitude: Requires the ability to perform addition, subtraction, multiplication, and division; the ability to calculate decimals and percentages; the ability to utilize principles of fractions; and the ability to interpret graphs.

Functional Reasoning: Requires the ability to carry out instructions furnished in written, oral, or diagrammatic form. Involves semi-routine standardized work with some latitude for independent judgment concerning choices of action.

Situational Reasoning: Requires the ability to exercise judgment, decisiveness and creativity in situations involving a variety of generally pre-defined duties which are often characterized by frequent change.

ADA COMPLIANCE

Physical Ability: Tasks require the ability to exert very moderate physical effort in light work, typically involving some combination of stooping, kneeling, crouching and crawling, and which may involve some lifting, carrying, pushing and/or pulling of objects and materials of moderate weight (12-20 pounds).

Sensory Requirements: Some tasks require the ability to perceive and discriminate colors or shades of colors, sounds, odor, depth, texture, and visual cues or signals. Some tasks require the ability to communicate orally.

Environmental Factors: Performance of essential functions may require exposure to adverse environmental conditions, such a dirt, dust, pollen, odors, wetness, humidity, rain, temperature and noise extremes, traffic hazards, animal/wildlife attacks, animal bites, and water hazards.

The City of Roswell is an Equal Opportunity Employer. In compliance with the Americans with Disabilities Act, the City will provide reasonable accommodations to qualified individuals with disabilities and encourages both prospective and current employees to discuss potential accommodations with the employer.