

CITY OF ROSWELL, GEORGIA
CLASSIFICATION SPECIFICATION

Code:	E625
FLSA:	N
WC:	9403
PG:	505
EEO:	8

CLASSIFICATION TITLE: TRUCK DRIVER/ RESIDENTIAL II

PURPOSE OF CLASSIFICATION

The purpose of this classification is to drive a garbage truck to collect garbage or yard trash on an assigned route and to assist in the supervision of sanitation crews.

ESSENTIAL FUNCTIONS

The following duties are normal for this position. The omission of specific statements of the duties does not exclude them from the classification if the work is similar, related, or a logical assignment for this classification. Other duties may be required and assigned.

Assists with the supervision or assigned staff, processing employee concerns and problems, directing work, counseling, and disciplining.

Coordinates daily work activities; organizes, prioritizes, and assigns work; monitors status of work in progress and inspects completed work; consults with assigned staff, assists with complex/problem situations, and provides technical expertise.

Drives large garbage truck to collect garbage or yard trash; keeps to specific routes to ensure appropriate pick up; unloads truck at dumping sites; maneuvers in and around traffic, parked cars, crew workers, equipment, and other obstacles.

Operates stationary equipment at waste disposal facilities; operates compactor to compress waste for optimum transfer and storage; operates baler to bundle materials, sorting materials as appropriate; operates stump grinder or wood chipper to grind large tree limbs for use as mulch; maintains constant awareness of environment to ensure safety of the operator, other crew workers, and the public.

Obeys all traffic laws and safety guidelines; monitors immediate environment and work area to ensure the safety of operator, other workers, the equipment, and the public; utilizes safety equipment; ensures crew follows safety measures.

Collects miscellaneous items at requested sites and disposes of material appropriately.

Receives and responds to customer questions and complaints regarding problems pertaining to refuse; reports questions and complaints to direct supervisor.

Operates packer on garbage truck or other tools as necessary to complete essential functions, to include the use of shovels, pitchforks, yard rakes, and brooms.

Inspects and prepares equipment for safe and proper operation prior to beginning work for the day; performs light maintenance on equipment, which includes refueling, and refilling lubricants; cleans vehicles and mounted equipment upon completion of assignments; secures vehicle after use.

Cleans truck daily to ensure sanitary working vehicle; removes litter from interior and washes down exterior.

Communicates with supervisor, employees, the public, and other individuals as needed to coordinate work activities, review work status, exchange information, or resolve problems; responds to requests for service or assistance.

Prepares or completes various forms, reports, time cards or other documents.

Receives various forms, reports, equipment operating manuals, handbooks, manuals, or other documentation; reviews, completes, processes, forwards, or retains as appropriate.

ADDITIONAL FUNCTIONS

Performs other related duties as required.

MINIMUM QUALIFICATIONS

High School Diploma; one year of experience in the Public Works Department; or any equivalent combination of education, training, and experience which provides the requisite knowledge, skills, and abilities for this job. Must possess and maintain a valid Class B Georgia Commercial Driver's License (CDL) including appropriate endorsements.

PERFORMANCE APTITUDES

Specific Knowledge, Skills, or Abilities: Requires the ability to retain information regarding specific instructions for garbage or trash pick up.

Data Utilization: Requires the ability to determine, calculate, tabulate, or summarize data/information. Includes performing subsequent actions in relation to these computational operations.

Human Interaction: Requires the ability to provide guidance, assistance, and/or interpretation to others regarding the application of procedures and standards to specific situations.

Equipment, Machinery, Tools, and Materials Utilization: Requires the ability to operate and control the actions of equipment, machinery, tools, and/or materials requiring complex and/or rapid adjustments.

Verbal Aptitude: Requires the ability to utilize a wide variety of reference data and information.

Mathematical Aptitude: Requires the ability to perform addition, subtraction, multiplication, and division. May include counting, recording of counts, and basic measuring.

Functional Reasoning: Requires the ability to carry out instructions furnished in written, oral, or diagrammatic form. Involves semi-routine standardized work with some latitude for independent judgment concerning choices of action.

Situational Reasoning: Requires the ability to exercise judgment, decisiveness, and creativity in situations involving evaluation of information against measurable or verifiable criteria.

ADA COMPLIANCE

Physical Ability: Tasks require the ability to exert moderate, though not constant physical effort, typically involving some combination of climbing and balancing, stooping, kneeling, crouching, and crawling, and which

may involve some lifting, carrying, pushing and/or pulling of objects and materials of moderate weight (12-20 pounds).

Sensory Requirements: Some tasks require the ability to perceive and discriminate colors or shades of colors, sounds, odor, depth, texture, and visual cues or signals. Some tasks require the ability to communicate orally.

Environmental Factors: Performance of essential functions may require exposure to adverse environmental conditions, such as dirt, dust, pollen, odors, wetness, humidity, rain, temperature and noise extremes, machinery, traffic hazards, bright/dim lights, or rude/irate customers.

The City of Roswell is an Equal Opportunity Employer. In compliance with the Americans with Disabilities Act, the City will provide reasonable accommodations to qualified individuals with disabilities and encourages both prospective and current employees to discuss potential accommodations with the employer.