

CITY OF ROSWELL, GEORGIA
CLASSIFICATION SPECIFICATION

Code:	E615
FLSA:	N
WC:	9403
PG:	506
EEO:	8

CLASSIFICATION TITLE: TRUCK DRIVER/COMMERCIAL II

PURPOSE OF CLASSIFICATION

The purpose of this classification is to drive a ten-wheel, front-end loaded garbage truck to empty dumpsters at assigned sites. Employees in this classification may also supervise commercial truck drivers.

ESSENTIAL FUNCTIONS

The following duties are normal for this position. The omission of specific statements of the duties does not exclude them from the classification if the work is similar, related, or a logical assignment for this classification. Other duties may be required and assigned.

Assists with the supervision and evaluation of assigned staff, processing employee concerns and problems, directing work, counseling, disciplining, and completing employee performance appraisals.

Coordinates daily work activities; organizes, prioritizes, and assigns work; monitors status of work in progress and inspects completed work; consults with assigned staff, assists with complex/problem situations, and provides technical expertise.

Drives a ten-wheel, front-end loaded garbage truck to empty garbage dumpsters at assigned sites; keeps to specific routes to ensure appropriate pick up; unloads truck at dumping sites; maneuvers in and around traffic, parked cars, confined spaces, crew workers, equipment, and other obstacles; operates maneuvering mechanisms to perform tasks; empties trash containers into trucks for transport to landfill; ensures thorough packing and secure placement of materials on trucks to prevent shifting/falling; transports refuse to landfill; weighs truck on landfill scales and records weight of refuse; dumps refuse in designated areas of landfill; informs supervisor of damaged containers or poorly-maintained collection sites; lifts/moves heavy materials.

Obeys all traffic laws and safety guidelines; monitors immediate environment and work area to ensure the safety of operator, other workers, the equipment, and the public; utilizes safety equipment; follows established safety procedures; monitors traffic conditions surrounding vehicles/equipment to identify obstructions, pedestrians, or unsafe traffic conditions; performs driving functions safely and efficiently in various weather conditions; places safety cones, markers, or signs to alert employees/citizens of work areas or other potential hazards; reports any incidents, accidents, problems, or unusual situations.

Receives and responds to customer questions and complaints regarding problems pertaining to refuse; reports questions and complaints to direct supervisor.

Inspects and prepares equipment for safe and proper operation prior to beginning work for the day; performs light maintenance on equipment, which includes changing oil, refueling, and refilling lubricants; secures vehicle after use.

Cleans truck daily to ensure sanitary working vehicle; removes litter from interior and washes down exterior.

Performs various tasks associated with refuse container maintenance; conducts inspections of dumpsters; deodorizes, paints and repairs damaged dumpster on site using paint machine, welder, grinder, hammer, and cutting torch.

Communicates with supervisor, employees, the public, and other individuals as needed to coordinate work activities, review work status, exchange information, or resolve problems; responds to requests for service or assistance. Prepares or completes various forms, reports, time cards or other documents.

Receives various forms, reports, equipment operating manuals, handbooks, manuals, or other documentation; reviews, completes, processes, forwards, or retains as appropriate.

Operates a variety of vehicles, equipment, and tools associated with department work activities, such as a front-end loader, motor grader, backhoe, dump truck, blade, water truck, disk, tractor, forklift, pressure washer, spray applicator, paint machine, grinder, shovel, broom, mechanic tools, hand tools, or two-way radio

ADDITIONAL FUNCTIONS

Performs other related duties as required.

MINIMUM QUALIFICATIONS

High School Diploma or GED; three years of experience in heavy equipment operation or the Public Works Department; or any equivalent combination of education, training, and experience which provides the requisite knowledge, skills, and abilities for this job. Must possess and maintain a valid Class B Georgia Commercial Driver's License (CDL) including appropriate endorsements.

PERFORMANCE APTITUDES

Specific Knowledge, Skills, or Abilities: Requires the ability to retain information regarding specific instructions for garbage or trash pick up. Includes ability to safely maneuver large equipment in confined spaces.

Data Utilization: Requires the ability to review, classify, categorize, prioritize, and/or analyze data. Includes exercising discretion in determining data classification, and in referencing such analysis to established standards for the purpose of recognizing actual or probable interactive effects and relationships.

Human Interaction: Requires the ability to provide guidance, assistance, and/or interpretation to others regarding the application of procedures and standards to specific situations.

Equipment, Machinery, Tools, and Materials Utilization: Requires the ability to operate and control the actions of equipment, machinery, tools, and/or materials requiring complex and/or rapid adjustments.

Verbal Aptitude: Requires the ability to utilize a wide variety of reference, descriptive, and/or advisory data, and information.

Mathematical Aptitude: Requires the ability to perform addition, subtraction, multiplication, and division. May include counting, recording of counts, and basic measuring.

Functional Reasoning: Requires the ability to apply principles of rational systems; to interpret instructions furnished in written, oral, diagrammatic, or schedule form; and to exercise independent judgment to adopt or modify methods and standards to meet variations in assigned objectives.

Situational Reasoning: Requires the ability to exercise judgment, decisiveness, and creativity in situations involving evaluation of information against measurable or verifiable criteria.

ADA COMPLIANCE

Physical Ability: Tasks require the ability to exert moderate, though not constant physical effort, typically involving some combination of climbing and balancing, stooping, kneeling, crouching, and crawling, and which may involve some lifting, carrying, pushing and/or pulling of objects and materials of moderate weight (12-20 pounds).

Sensory Requirements: Some tasks require the ability to perceive and discriminate colors or shades of colors, sounds, odor, depth, texture, and visual cues or signals. Some tasks require the ability to communicate orally.

Environmental Factors: Performance of essential functions may require exposure to adverse environmental conditions, such as dirt, dust, pollen, odors, wetness, humidity, rain, temperature and noise extremes, machinery, traffic hazards, bright/dim lights, animal/human bites, or rude/irate customers.

The City of Roswell is an Equal Opportunity Employer. In compliance with the Americans with Disabilities Act, the City will provide reasonable accommodations to qualified individuals with disabilities and encourages both prospective and current employees to discuss potential accommodations with the employer.