



Sign Permit No's: _____

“FIND IT ALL ROSWELL” TEMPORARY PERMIT

APPLICANT (PERSON RESPONSIBLE FOR REMOVING SIGNS UPON EXPIRATION)

BUSINESS

Business Occupation Tax # _____

Business Name _____

Business Owner or Manager _____

Phone _____

Business Address _____

City _____

State _____

Zip _____

Business Mailing Address (If other than above) _____

City _____

State _____

Zip _____

SIGN LOCATION / DESCRIPTION

SIGN DESCRIPTION

Description of sign _____

Address where sign will be located _____

- Banner Size _____ sq. ft. (32 sq. ft. max)
- Setback from pavement 10 feet or out of right of way, whichever is greater.

The fee for a “FIND IT ALL ROSWELL” temporary sign is \$25 (Includes one (1) logo sticker) plus \$5 for each additional logo sticker.

FEES

	Application Fee (Includes one (1) Logo Sticker)	\$ 25.00
Fees:	Additional Logo Stickers ____ x \$5.00 each	\$ _____
	Total Fees:	\$ _____

		<u>No. Days</u>
Banner # 1	Date: From: ____ / ____ / ____ to ____ / ____ / ____	_____
Banner # 2	Date: From: ____ / ____ / ____ to ____ / ____ / ____	_____
Banner # 3	Date: From: ____ / ____ / ____ to ____ / ____ / ____	_____
Banner # 4	Date: From: ____ / ____ / ____ to ____ / ____ / ____	_____
Banner # 5	Date: From: ____ / ____ / ____ to ____ / ____ / ____	_____
	Total Days:	_____

If Multiple dates: Are you using the same banner? Yes ___ No ___



“FIND IT ALL ROSWELL” TEMPORARY PERMIT

Permit Requirements - Section 22.12 (a)(3)

REQUIREMENTS

- 1 Temporary signs -- including banners are intended to be erected for 40 days or less. The “Find it all Roswell” temporary sign application is to be utilized only when the initial 40 day temporary sign allowance has been exhausted.
- 2 Each location may permit one banner per road frontage. A tenant in a shopping center or multi-tenant location shall be considered to have one road frontage.
- 3 The maximum size allowed per banner is thirty-two (32) square feet.
- 4 The fee is \$25.00 for each application submitted which includes one logo sticker. Additional stickers available at \$5.00 each.
- 5 You will receive a permit logo sticker(s) to be affixed to the lower right hand corner of each advertising banner. The numbers on the stickers must correspond to the numbers listed on the “Find it All Roswell” Temporary Permit. Signs without a sticker are deemed not permitted.
- 6 The applicant is responsible for removing the banner by the indicated expiration date. Failure to remove the advertising device on the expiration date could result in the issuance of a citation, penalties and/or a court fine.
- 7 No advertising shall exceed the height of the building.
- 8 The logo sticker must be displayed on the banner.
- 9 The banner is required to be located upon the premises of the business or entity identified on the sign.

AFFIDAVIT

APPLICANT SIGNATURE

I hereby certify that all information provided herein is true and correct, and agree to comply with the applicable rules and regulations of the Roswell Zoning Ordinance. I understand that failure to comply with these rules and regulations may result in removal of my signs, and/or issuance of Court Citations.

Applicant Signature: Business Owner or Owner’s Representative Date: ____ / ____ / ____

Office Use: Fee: \$ _____ Cash Check CC Receipt #: _____ Date: ____ / ____ / ____

Approved By: _____ Denied By: _____ Date: ____ / ____ / ____